



Meeting Minutes – May 12, 2020 – Via Zoom Meeting

Attendees: Zac Swarthout, Lindsey Weaver, Andy Rangen, Bryan Pike, Jenny Smith, Gary Tibbetts, Eric Roberts, Chuck Carlson, Senator Carrie Rudd.

Submitted by: Bryan Pike

1. **Call to order:** Zac S. called the meeting to order at 5:01 pm.
2. **Approval of Agenda and Minutes from last meeting:** Both the agenda and April minutes were approved unanimously.
3. **Secretary Report:** No report other than minutes being approved.
4. **Treasurer's Report:** Access gained into IRS supporting E-Postcard filing. Filing to be done soon.
Reports/Discussion: *Letters of Support:* Chuck Carlson drafted a letter of support to be sent to local business owners and organizations throughout the Brainerd and Cuyuna Lakes areas. Letters will be addressed to CLST Association and sent electronically to our group. A contact list will be generated and reviewed for any group or business omission. *TAP Application:* Zac will get started on the TAP application and will seek input on various parts as needed. Folks are encouraged to look at the TAP application and provide input going forward. *"Backwards Approach" Planning:* Zac identified 4 major components to the planning efforts and assigned individuals to each and include the following—1) Funding-Zac, 2) Community Support-Andy and Chuck, 3) Legislative Support-Lindsey and Don G, 4) Planning and Design-Bryan and Eric. Others are encouraged to assist the assigned teams as and where needed. *Vacant Board Position:* Chuck Carlson was nominated and unanimously approved to succeed Dan Hegstad as a board member. *Other:* May 18th will be a site visit with engineers from Widseth (formerly WSN), county and other interested parties to look at options for the location of the Sand Creek bridge as the feasibility and design of this crossing begins. Bryan, Jenny and Chuck plan to attend.

The tentative date for a field site visit either near the CWC Highway Dept. garage complex and/or Sand Creek area within the Mississippi River Northwoods property has been pushed back to a later date.

5. **Next Meeting Date:** 5-6 pm, Tues, June 9, 2020 via Zoom meeting.